

Shipment Tracking Number from A4 __ --- _ _ _ _ _ _ _ _ _ --- _ _ _

B3. Box ID Range _____ - _____
(This value is not entered into Apollo but should be used for reference between the WIHS lab and the repository.)

B4. Number of Vials in Shipment |__|_|_|_|_| VIALS

- B5. Container Type
- STP1
 - Air Sea2
 - Army3
 - TYO54
 - Overpack.....5
 - Other6

- B6. Refrigerant Type
- Dry Ice1
 - LN22

B7. Manifest Type(s) *(circle “yes” or “no” for each type of manifest listed; manifests may be sent in more than one format)*

	YES	NO
a. Email1	2	2
b. Disc1	2	2
c. Paper.....1	2	2

B8. How many files were sent to the central repository for this shipment? *(For example, if a manifest was sent for each individual box in the shipment and the shipment had 24 boxes, then 24 files should have been sent.)* |__|_|_| FILES

PROMPT: LAB SHOULD HOLD ON TO THIS FORM UNTIL SECTION C CAN BE COMPLETED.
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C. REPOSITORY RECEIPT

PROMPT: LAB COMPLETES SECTION C ONCE THE CENTRAL REPOSITORY HAS REPLIED WITH THEIR CONFIRMATION OF RECEIPT.
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C1. Date of Shipment Arrival at Repository:
 ____ / ____ / ____
 M M D D Y Y Y Y

Shipment Tracking Number from A4 _ --- _ _ _ _ _ _ _ _ _ --- _ _ _
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C1a. Repository's Incoming Shipment Batch ID: I _____ : _____

C2. Was there a problem with the shipment?
YES1
NO.....2 (C3)

What type of problem?	YES	NO
a. Arrived in more than 1 day	1	2
b. Little to no refrigerant remaining.....	1	2

C3. Was there a problem with the manifest?
YES1
NO.....2 (C4)

What type of problem?	YES	NO
a. Shipment does not agree with manifest	1	2
b. Manifest not sent.....	1 (i)	2
c. Manifest file unreadable at repository.....	1	2 (C4)
i. Date new manifest sent: _____ / _____ / _____		
	M M	D D Y Y Y Y

C4. Do you have all information needed to complete Section D?
YES1
NO.....2 (END)

PROMPT: PLEASE DELIVER COMPLETED FORM, SECTIONS A - C, TO APPROPRIATE STAFF FOR ENTRY INTO APOLLO.

D. REPOSITORY INVENTORY

PROMPT: LAB COMPLETES SECTION D ONCE THE CENTRAL REPOSITORY HAS SENT THE SHIPMENT DISCREPANCY REPORT.

D1. Enter the total number of Inventory/Discrepancy report(s) received from the Repository for this shipment. |_|_|_| FILES

Shipment Tracking Number from A4
 |__|---|_|_|_|_|_|_|_|_|_|_|---|_|_|_|

START CRST S1

INVENTORY/DISCREPANCY REPORT #1:

- D3. Did the shipment have any discrepancies?
 YES1
 NO.....2 (D4)
- a. Total Number of discrepancies ___ ___ ___ ___
 b. Number of vials with discrepancies ___ ___ ___ ___
 c. # of ID discrepancies ___ ___ ___ ___
 d. # of Visit/Date discrepancies ___ ___ ___ ___
 e. # of Material discrepancies ___ ___ ___ ___
 f. # of Unscannable barcodes ___ ___ ___ ___

PROMPT: PLEASE COMPLETE QUESTION D3 FOR THE FIRST INVENTORY/DISCREPANCY REPORT.

INVENTORY/DISCREPANCY REPORT # |__|_|_||:

- D3. Did the shipment have any discrepancies?
 YES1
 NO.....2 (D4)
- a. Total Number of discrepancies ___ ___ ___ ___
 b. Number of vials with discrepancies ___ ___ ___ ___
 c. # of ID discrepancies ___ ___ ___ ___
 d. # of Visit/Date discrepancies ___ ___ ___ ___
 e. # of Material discrepancies ___ ___ ___ ___
 f. # of Unscannable barcodes ___ ___ ___ ___

PROMPT: PLEASE COMPLETE QUESTION D3 FOR THE SECOND INVENTORY/DISCREPANCY REPORT.

END CRST S1

Shipment Tracking Number from A4 __ --- _ _ _ _ _ _ _ _ _ _ _ _ _ _ --- _ _ _

D4. FIRST date Site received Inventory/Discrepancy report from the Repository for any batch associated with this shipment:

__	__	/	__	__	/	__	__	__	__
M	M		D	D		Y	Y	Y	Y

D5. LAST date Site sent Corrective Action to the Repository for any batch associated with this shipment:

PROMPT: IF THE SITE DID NOT HAVE TO SEND CORRECTIVE ACTION, RECORD THE DATE FROM QUESTION D4.

__	__	/	__	__	/	__	__	__	__
M	M		D	D		Y	Y	Y	Y

PROMPT: PLEASE DELIVER COMPLETED FORM, SECTION D, TO APPROPRIATE STAFF FOR ENTRY INTO APOLLO.

E. COMMITMENT

PROMPT: WDMAC WILL COMPLETE AND ENTER SECTION E INTO APOLLO ONCE THE CENTRAL REPOSITORY HAS COMMITTED THE SHIPMENT(S).

E1. Enter the total number of ID/Data Entry Batch Number(s) for this shipment. |_|_|_|_|

START CRST S2

E2a. Repository's Incoming Shipment Batch ID: I_____:_____

E3. Date committed

__	__	/	__	__	/	__	__	__	__
M	M		D	D		Y	Y	Y	Y

END CRST S2