

Pre-Proposal/Miscellaneous DACC Resource Request Form Guidance & Protocol

Guidance for submitter

- This form is for all requests for numbers, data, or other study information NOT related to already approved concept sheets (e.g. numbers to use when writing a concept, NIH requests, etc.)
- If the request is associated with an **EXISTING APPROVED** concept sheet you must use the DACC Resource Request Form through your Investigator View of DACCTrack. Please review the guidance on <https://mwccs.org/> regarding requests for data/specimens for approved concept sheets.

FAQs

- Who can use this form?
 - NIH project officers
 - MWCCS internal investigators, affiliated investigators, or study staff
- When should the form be used?
 - Any query requiring documentation or
 - Any query that would require DACC staff time and resources
 - All NIH requests
 - Data requests to assist an investigator with an initial concept sheet, a requested revision, or grant planning.
- When should the form NOT be used?
 - Any simple, summary statistic (e.g. how many men on XX medication do we have?) that could be provided in less than an hour of work
 - Simple descriptive that only requires emailing a copy of a CCS report page
 - If the request IS associated with an existing, approved concept

Link to Pre-Proposal/Miscellaneous Resource Request Form: <https://airtable.com/shr6UVUp2Q4LITfLt>