

Shipment Tracking Number from A4 __ --- _ _ _ _ _ _ _ _ _ _ --- _ _ _

B3. Box ID Range _____ - _____
 (This value is not entered into Apollo but should be used for reference between the WIHS lab and the repository.)

B4. Number of Vials in Shipment |_|_|_|_| VIALS

- B5. Container Type
- STP1
 - Air Sea2
 - Army3
 - TYO54
 - Overpack.....5
 - Other6

- B6. Refrigerant Type
- Dry Ice1
 - LN22

B7. Manifest Type(s) (circle “yes” or “no” for each type of manifest listed; manifests may be sent in more than one format)

	YES	NO
a. Email1	2	
b. Disc1	2	
c. Paper.....1	2	

B8. How many files were sent to the central repository for this shipment? (For example, if a manifest was sent for each individual box in the shipment and the shipment had 24 boxes, then 24 files should have been sent.) |_|_|_| FILES

PROMPT: LAB SHOULD HOLD ON TO THIS FORM UNTIL SECTION C CAN BE COMPLETED.
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C. REPOSITORY RECEIPT

PROMPT: LAB COMPLETES SECTION C ONCE THE CENTRAL REPOSITORY HAS REPLIED WITH THEIR CONFIRMATION OF RECEIPT.
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C1. Date of Shipment Arrival at Repository:
 ____ / ____ / ____
 M M D D Y Y Y Y

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C2. Was there a problem with the shipment?
 YES1
 NO.....2 (C3)

What type of problem?	YES	NO
a. Arrived in more than 1 day	1	2
b. Little to no refrigerant remaining.....	1	2

C3. Was there a problem with the manifest?
 YES1
 NO.....2 (C4)

What type of problem?	YES	NO
a. Shipment does not agree with manifest	1	2
b. Manifest not sent.....	1 (i)	2
c. Manifest file unreadable at repository.....	1	2 (C4)
i. Date new manifest sent: _____ / _____ / _____		
	M M	D D Y Y Y Y

C4. Do you have all information needed to complete Section D?
 YES1
 NO.....2 (END)

PROMPT: PLEASE DELIVER COMPLETED FORM, SECTIONS A - C, TO APPROPRIATE STAFF FOR ENTRY INTO APOLLO.

D. REPOSITORY INVENTORY

PROMPT: LAB COMPLETES SECTION D ONCE THE CENTRAL REPOSITORY HAS SENT THE SHIPMENT DISCREPANCY REPORT.
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D1. Enter the total number of Inventory/Discrepancy report(s) received from the Repository for this shipment. |_|_|_| FILES

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|_|---|_|_|_|_|_|_|_|_|_|_|---|_|_|_|

START CRST S1

INVENTORY/DISCREPANCY REPORT #1:

D2. Repository Data Entry Batch Number: D _____ : _____

D3. Did the shipment have any discrepancies that required Corrective Action?

YES1
NO2 (D4)

- a. Total Number of discrepancies _____
- b. Number of vials with discrepancies _____
- c. # of ID discrepancies _____
- d. # of Visit/Date discrepancies _____
- e. # of Material discrepancies _____

PROMPT: PLEASE COMPLETE QUESTIONS D2 AND D3 FOR THE FIRST INVENTORY/DISCREPANCY REPORT.

INVENTORY/DISCREPANCY REPORT #2:

D2. Repository Data Entry Batch Number: D _____ : _____

D3. Did the shipment have any discrepancies that required Corrective Action?

YES1
NO2 (D4)

- a. Total Number of discrepancies _____
- b. Number of vials with discrepancies _____
- c. # of ID discrepancies _____
- d. # of Visit/Date discrepancies _____
- e. # of Material discrepancies _____

PROMPT: PLEASE COMPLETE QUESTIONS D2 AND D3 FOR THE SECOND INVENTORY/DISCREPANCY REPORT.

END CRST S1

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|_|---|_|_|_|_|_|_|_|_|_|---|_|_|_|

START CRST S1

INVENTORY/DISCREPANCY REPORT # |__|__|:

D2. Repository Data Entry Batch Number: D _____ :

D3. Did the shipment have any discrepancies that required Corrective Action?

YES1
NO.....2 (D4)

- a. Total Number of discrepancies _____
- b. Number of vials with discrepancies _____
- c. # of ID discrepancies _____
- d. # of Visit/Date discrepancies _____
- e. # of Material discrepancies _____

PROMPT: PLEASE COMPLETE QUESTIONS D2 AND D3 FOR EACH INVENTORY/DISCREPANCY REPORT. ATTACH ADDITIONAL COPIES OF THIS PAGE IF ADDITIONAL REPORTING IS NEEDED.

INVENTORY/DISCREPANCY REPORT # |__|__|:

D2. Repository Data Entry Batch Number: D _____ :

D3. Did the shipment have any discrepancies that required Corrective Action?

YES1
NO.....2 (D4)

- a. Total Number of discrepancies _____
- b. Number of vials with discrepancies _____
- c. # of ID discrepancies _____
- d. # of Visit/Date discrepancies _____
- e. # of Material discrepancies _____

PROMPT: PLEASE COMPLETE QUESTIONS D2 AND D3 FOR EACH INVENTORY/DISCREPANCY REPORT. ATTACH ADDITIONAL COPIES OF THIS PAGE IF ADDITIONAL REPORTING IS NEEDED.

END CRST S1

Shipment Tracking Number from A4 _ --- _ _ _ _ _ _ _ _ _ --- _ _ _
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D4. FIRST date Site received Inventory/Discrepancy report from the Repository for any batch associated with this shipment:

___	___	/	___	___	/	___	___	___	___
M	M		D	D		Y	Y	Y	Y

D5. LAST date Site sent Corrective Action to the Repository for any batch associated with this shipment:

___	___	/	___	___	/	___	___	___	___
M	M		D	D		Y	Y	Y	Y

PROMPT: PLEASE DELIVER COMPLETED FORM, SECTION D, TO APPROPRIATE STAFF FOR ENTRY INTO APOLLO.
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E. COMMITMENT

PROMPT: WDMAC WILL COMPLETE AND ENTER SECTION E INTO APOLLO ONCE THE CENTRAL REPOSITORY HAS COMMITTED THE SHIPMENT(S).

E1. Enter the total number of ID/Data Entry Batch Number(s) for this shipment. |_|_|_|

START CRST S2

E2. Repository Data Entry Batch Number: D _____ : _____

E3. Date committed

___	___	/	___	___	/	___	___	___	___
M	M		D	D		Y	Y	Y	Y

END CRST S2